

Enrolling in child care at JBLM...

As easy as 1-2-3



CHILD & YOUTH SERVICES

1

Create an account on MilitaryChildCare.com.

For Youth Sports only, skip to Step #2.

Sign up from anywhere in the world at MilitaryChildCare.com to request care at a JBLM CYS center, JBLM Family Child Care

home or a local off-base center.

For child care at JBLM:

- Once signed up, the site provides an anticipated placement time based on Family priority, spaces available for specific age groups and requested location. This is only

an estimate.

- Parents are responsible to manage the waitlist and are required to reconfirm request every 30 days.
- Once offer is extended by the site via email, parent must contact Parent Central Services

- by phone or in person within two business days to make an appointment to complete enrollment requirements.
- You need to register with JBLM CYS – go to Parent Central to complete your registration (Step #2).

For child care off JBLM:

- Once signed up, you can request a subsidy through MilitaryChildCare for child care outside the gates.
- You do not need to register with Parent Central. Skip to Step #3.

2

Register with JBLM CYS at Parent Central.

For Open Rec for grades 6–12, call the Youth Center at 253-967-4441.

Families should register at Parent Central as soon as possible. Appointments are

recommended but not required. Please bring the following documents with you to complete registration:

- DoD ID card.
- Home and work contact info.
- Two local emergency contacts.
- Official shot record from your

physician or medical facility.

- Full month of most recent LES or paystubs or proof of full-time student. (Not required for sports-only registration; visit JBLMcysRegistration to enroll). To expedite registration, go to JBLMcysRegistration.com and

click on the “Start New Registration” button.

- All paperwork must be completed prior to enrollment.
- Public computers are available at Parent Central Services, and staff is available to assist with MilitaryChildCare.com

registration and WebTrac pre-registration.

- If you’re registered at Parent Central before being offered a child care space, you can start care right away once you’re offered a space from MilitaryChildCare.com.*

3

Here’s what’s next.

For off-base care

- Once registered for fee assistance for off-base care, MilitaryChildCare will send your family all the information you need to receive the child care subsidy.

For all families:

- Resources and helpful links can be found at our Parent Central page (QR code to the right)
- Learn about the Nanny Program, diaper bank, WA State Resources and more!



JBLMmwr



Parent Central Services is located at 2295 Bitar Ave. at Lewis Main. For more information, call 253-966-2977.

*Prior to starting care, you must attend CYS orientation at your child/school age care program. This will be explained more during your Parent Central appointment.