



U.S. ARMY®



U.S.A.F.



AFTB Online Training Instructions

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JBLM DPFR**



Access AFTB Training Online

UNCLASSIFIED//FOUO



- If you do not have an account, go to <http://www.myarmyonesource.com>
 - Click register
- If you already have an account, login and forward to slide 5





VMIS Registration

UNCLASSIFIED//FOUO



Not a Member? Join Now! - Windows Internet Explorer

https://www.myarmyonesource.com/joinNow.asp

File Edit View Favorites Tools Help

AKO Webmail (map04b) Not a Member? Join N...

Fri Dec 11, 2009 | Login Home Not a Member? Join Now!

ARMY OneSource

Search Army OneSource...

Online Training ARMYBook
Become A Volunteer Update Profile
Services Locator ADS Forums

Family Programs and Services Health Care Soldier and Family Housing Child, Youth and School Services Education, Careers and Libraries Recreation, Travel and BOSS Communities and Marketplace

Suggested Readings

Not a Member? Join Now!

- 1 Registration is Free and Secure - Join Now!**
 - Signing up is quick and easy
 - Your information will not be shared - ever
 - You will not receive any unwanted e-mails
- 2 Access to Resources Only Available to Registered Users**
 - Track and record your volunteer hours
 - Take online training courses
 - Browse Library Resources
- 3 Create Your Own Home Page**
 - Select and design your own My Army OneSource page
 - Get automated feeds of information important to you
- 4 Access to Army OneSource Social Networking Tools**
 - Create your own profile page; keep in touch with friends through **ArmyBook**
 - Share your opinions in our **Forums** section
 - Connect with friends in **Virtual Worlds** like **Second Life**

CUSTOMIZE NOW! THE NEW ARMY OneSource

Personalization Social Networking
Forums Virtual Worlds

JOIN NOW!

Security and Privacy Site Map Accessibility Support Newsletter Sign Up Contact Us Disclaimer Link to Us

Quick Links

Internet | Protected Mode: Off 100% 8:17 AM

➤ For new accounts, click “Join Now”



VMIS Registration

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Registration: Site Registration - Windows Internet Explorer

https://www.myarmyonesource.com/skins/ao2/display.aspx?ModuleID=aba02c03-9648-4334-acf3-c6a7b6bded25&Mode=User&action=register&RegID=7175c33-3152-41c0-9e6b-dfcd0ec3cdas

File Edit View Favorites Tools Help

AKO Webmail (map04b) Registration: Site Regist...

To help protect your security, Internet Explorer has blocked this website from displaying content with security certificate errors. Click here for options...

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Site Registration

Register for this site.

Registration Form

* First Name

* Last Name

* User Name

* Password

* Confirm Password

* Email

Address

Address cont.

* City or Town

State

Zip or Postal Code

Country

* Military Community Affiliation

* Proximity to Nearest Installation ☐ 0 - 14 miles ☐ 15 - 24 miles

Quick Links

Internet | Protected Mode: Off 100% 8:22 AM

- Add all personal information...anything with an (*) is a required field.
For Military Community Affiliation, scroll down to find Lewis-McChord located under heading **IMCOM R**
- Review your information, click 'Register'.
- The page will refresh, then click 'continue'.





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Steps for Online Training

Welcome Lori! Thu May 02, 2019 Logout Live Chat Support Home Update Profile Help

ARMY OneSource

Search Army OneSource...

Confidential Help: 800-342-9647 Technical Support: 877-811-ARMY

Family Programs and Services Child, Youth and School Services Education, Careers, and Libraries

Commander's Page Online Training Volunteer Tools Total Army Strong

What makes the **ARMY STRONG?**

ANNOUNCEMENTS
 Preventing Traumatic Brain Injury in your child
 When it comes to traumatic brain injury (TBI), you can't have too much information. [Learn More...](#)
 Previous 1 2 3 4 5 Next

- You should see the home screen
- Click "Online Training"





Steps for Online Training

Online Training Intro

Training is a fundamental component of Army OneSource that allows site users to take full advantage of the applications and tools available to train around the world. Army OneSource offers trainings in three ways: **Computer-Based Training**, **Webinar Training**, and **Online Help Center**.



➤ Scroll down to the Online Learning Management System – Computer-Based Training

Online Learning Management System - Computer-Based Training

The **Army OneSource Online Learning Management System** is an interactive and engaging menu of **Computer Based Trainings (CBTs)** that can be started and completed without time constraints. With the exception of Exceptional Family Member Program (EFMP) and Volunteer Management Information System (VMIS) courses, after course completion all participants receive a certificate which may be used for promotion points, depending on the course. Internet access is the only requirement for taking the Computer-Based Training. The courses offered are:

- **AFTB Training**
 - Level I Training
 - Level II Training
 - Level III Training
- **EFMP Program Overview**
- **Financial Planning for Retirement**
- **Getting Involved**
 - Family Readiness Group (FRG) Leader's Training
- **Internet Safety for Kids**
- **Mentor Training**
- **Money Matters**
 - Financial Readiness Training
- **Rear Detachment Commander**
- **Volunteer Management**
 - Volunteer Management Information System (VMIS) Training

[Visit the Army OneSource Online Learning Management System](#)

Webinar Training

**** UPDATE: A request for webinar training may be submitted to the Technical Trainers through [Live Chat](#) or [Contact Us](#). A Technical Trainer will contact you directly. ****

Participants can connect to a webinar through the internet for video interaction and telephone for live audio with one of the Army OneSource Technical Trainers. Participate in training without having to leave your desk. All participants receive a certificate upon training completion.

- **Army Family Action Plan (AFAP) Issue Management System:**
Local Level Management Training
Designed for the Local Level Manager. Learn to Submit, Edit, Manage, Search, within the Issue Management System. *Classes open to AFAP Local Level Managers.*
- **Volunteer Management Information System (VMIS):**
 - **Army Volunteer Corps Coordinator**
Learn to add military community organizations, invite OPOCs, create volunteer positions, accept volunteer applications, certify volunteer hours, and utilize reporting tools. *Classes open to AVC Coordinators.*
 - **Army Volunteer Corps Organization Point of Contact**
Learn to create volunteer positions, accept volunteer applications, manage volunteers, certify volunteer hours and utilize reporting tools. *Classes open to OPOCs.*
 - **Army Volunteer Corps Volunteer**
Learn to search for volunteer positions, apply for positions, enter volunteer hours and maintain Volunteer Service Records. *Classes open to public.*

[VMIS General Volunteer Training \(PDF\)](#)
[VMIS General OPOC Training \(PDF\)](#)

➤ Click 'Visit the Army OneSource Online Learning Management System'





Steps for Online Training

Online Learning Center

View course progress and launch training courses. Click on the Course to show Course Lessons and your progress.

Online Learning Center

Courses

AFTB Training (English)

- AFTB Level I Training
- AFTB Level II Training
- AFTB Level III Training

AFTB Training (Spanish)

- AFTB Nivel I Del Entrenamiento
- AFTB Nivel II Del Entrenamiento

EFMP Program Overview

- EFMP Program Overview

Financial Planning for Retirement

- Financial Planning for Retirement

Getting Involved

- Family Readiness Group (FRG)
- Leader's Training

Internet Safety for Kids

- Internet Safety for Kids

Mentor Training

- Mentor Training

Money Matters

- Financial Readiness Training

Rear Detachment Commander

- Rear Detachment Commander

Volunteer Management

- Volunteer Management Information System (VMIS) Training

← Select a course to get started.

Click the AFTB level for the training to begin your training.






Steps for Online Training

- Click on the lesson title to begin the training.
- Your training progress will be maintained, so you may continue the training where you previously left off.
- Upon completion of each Level you will receive a printable certificate.

Courses

- AFTB Training (English)**
 - AFTB Level I Training
 - AFTB Level II Training
 - AFTB Level III Training
- AFTB Training (Spanish)**
 - AFTB Nivel I Del Entrenamiento
 - AFTB Nivel II Del Entrenamiento
- EFMP Program Overview**
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- Financial Planning for Retirement**
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- Getting Involved**
 - Family Readiness Group (FRG)
 - Leader's Training
- Internet Safety for Kids**
 - Internet Safety for Kids
- Mentor Training**
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 - Financial Readiness Training
- Rear Detachment Commander**
 - Rear Detachment Commander
- Volunteer Management**
 - Volunteer Management Information System (VMIS) Training

➔ AFTB Level I Training



Description:
Level I Training is for families new to the military.

In order for your course to register as being fully completed, you MUST click on the 'Return To Training' button on the last page of the course. To print your certificate, return to this page after completing the course. An icon will be available to allow certificate printing.

Course Status: In Progress

Lessons	Status
AFTB Level 1 training	In Progress
1. Lesson 1.1: Expectations and the Impact of the Mission on Family	Complete <input checked="" type="checkbox"/>
2. Lesson 1.2: Military Acronyms and Terms	Complete <input checked="" type="checkbox"/>
3. Lesson 1.3: The Chain of Command	Complete <input checked="" type="checkbox"/>
4. Lesson 1.4: Introduction to Military Customs and Courtesies	Complete <input checked="" type="checkbox"/>
5. Lesson 1.5: Basic Military Benefits and Entitlements	Complete <input checked="" type="checkbox"/>
6. Lesson 1.6: Introduction to Military and Civilian Community Resources	Complete <input checked="" type="checkbox"/>
7. Lesson 1.7: Introduction to Family Readiness Groups	Complete <input checked="" type="checkbox"/>
8. Lesson 1.8: Supporting Your Child's Education	Complete <input checked="" type="checkbox"/>
9. Lesson 1.9: Introduction to Family Financial Readiness	In Progress
10. Lesson 1.10: Basic Problem Solving	





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Questions?



**Need help? Call 'A' Program's Manager
253-967-2324**

E-mail: lori.j.parker2.civ@mail.mil

