



**We're looking forward to serving you!**

Just make an appointment, then visit us at our office in American Lake Conference Center, 8085 NCO Beach Rd., Lewis North

Open weekdays  
11 a.m.–4 p.m.

JBLMmwratering@army.mil  
253-966-7466

For more information, visit  
[JBLM.armymwr.com/programs/mwr-catering](http://JBLM.armymwr.com/programs/mwr-catering)

JBLMmwr   

**Having a unit/squadron function?  
Unit funds can be easily transferred to  
the MWR facility you reserve.**

Unit funds are nonappropriated funds provided for the entertainment, recreation and comfort of the personnel of the units/squadron.

Benefits must be equally provided to all personnel of the unit/squadron. The annual allocation to units is \$4 per Service Member based on assigned strength.

Requirements to establish and maintain your unit funds account:

1. Yearly Strength Report.
2. DA 1687 Signature Card for authorized custodians.
3. Assumption of Command Orders.

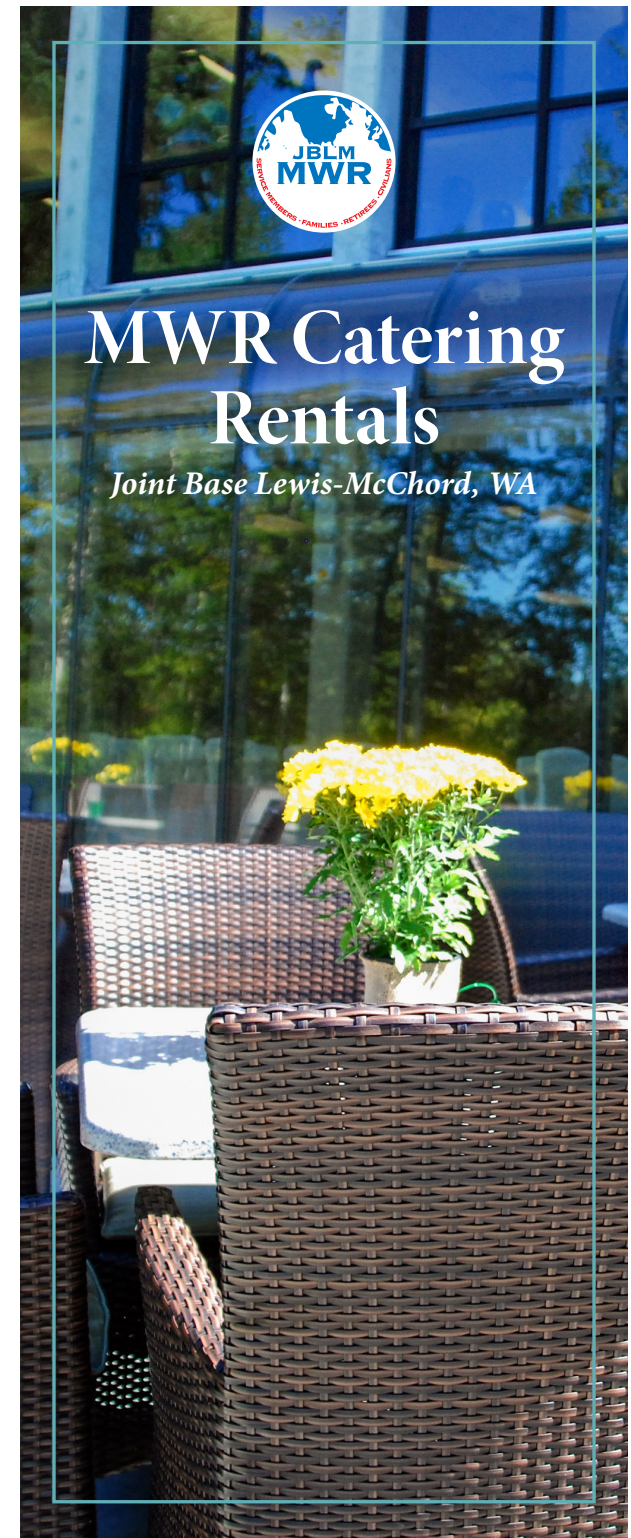
Guidance on authorized use and instructions on how to obtain funds can be found in the Memorandum of Instruction for Unit Funds.

For more information and forms, visit [JBLM.armymwr.com/programs/unit-funds](http://JBLM.armymwr.com/programs/unit-funds).



# MWR Catering Rentals

*Joint Base Lewis-McChord, WA*





## American Lake Conference Center

*8085 NCO Beach Rd., Lewis North*

With sweeping views of American Lake from upper and lower banquet rooms, a large patio, gazebo, fire pit and lake access, American Lake Conference Center is the perfect venue for your wedding or formal military ball.

Capacity up to 500

Room fee varies based on reservation day and room selections.

### Water View Rooms

Pine View: \$400–\$700

Eagle View: \$400–\$900

Lakeside: \$400–\$750

### Evergreen Ballroom

Quarter: \$250–\$450

Half: \$400–\$850

Entire Ballroom: \$800–\$1,400

### Multiple Rooms

Pine & Eagle: \$700–\$1,400

Entire Upstairs: \$1,300–\$2,600

Entire Building: \$1,600–\$3,000



## McChord Club

*700 Barnes Blvd., McChord Field*

Steeped in tradition with a rustic feel, McChord Club can accommodate both small, intimate promotion ceremonies and fully catered holiday parties.

Capacity up to 375

Room fee varies based on reservation day and room selections.

Ballroom \$350–\$500

McChord Pub \$200–\$350

### Additional Rooms

Forest/Cascade: \$200–\$350

Heritage/Olympic: \$300–\$500

State/Rainier: \$350–\$500

Fireside: \$150–\$300

### Multiple Rooms

Forest & Cascade: \$350–\$500

Entire Building: \$1,200–\$2,000



## Sasquatch Saloon

*2400 Bitar Ave., Lewis Main*

With 12 beers on tap, Sasquatch Saloon is the perfect place to host your Right Arm Night or Hail & Farewell. A large patio provides a friendly atmosphere with popular yard games, and the attached conference room is available with a reservation at no charge during business hours.

### Hours

Wednesday–Friday, 3–7 p.m.

Conference space available for use for free during business hours.

Capacity up to 120

Conference space cost outside business hours:  
\$200 room fee for four-hour period.  
\$100 each additional hour.

## Bistro at Russell Landing

*8981 American Lake Ave., Lewis North*

Located on the shore of American Lake with a large outdoor patio, the bistro is a favorite of many for smaller events.

Capacity up to 70

\$400 room fee for four-hour period.

\$100 for every additional hour.

