

UNCLASSIFIED

Senior Army Commander
I Corps, JBLM
BLDG 2025, Room 13
JBLM, WA 98433
22APR24
24-523

OPORD 24-523 (I Corps FY 25 Training Holiday and Day of No Scheduled Activities (DONSA) Schedule)

REFERENCES:

- a. Army Regulation 600-8-10, Leaves and Passes
- b. FORSCOM, FY 25 Holiday Observances, 05 JAN 25

Time Zone Used Throughout the Order: Tango (T)

1. SITUATION. FY 25 Training Holiday / Day of No Scheduled Activities (DONSA) and Standard Duty Day guidelines for all I Corps MSCs and Separate Brigades.

2. MISSION. I Corps units follow the below Training Holiday and Day of No Scheduled Activities (DONSA) schedules as well as Standard Duty Day guidelines when planning and scheduling their FY 25 training.

3. EXECUTION.

a. Concept of Operations. I Corps units use the following information for planning unit Training Holidays and DONSA schedules for FY 25.

b. Tasks to Units. HHBn (I Corps), 7 ID, 11 ABN, 25 ID, 593 ESC, 17 FA, 555 EN, 42 MP, 201 EMIB, 22 CSB

(a) Adhere to the below published Standard Duty Day and Half Day / Minimum Staffing Schedule.

(b) Use the below published dates for all FY 25 Training Holidays and DONSA's.

c. Coordinating Instructions.

(1) Standard Duty Day. The Standard Duty Day for Joint Base Lewis McChord (JBLM) and Yakima for Monday through Friday are 0630-1700; 0630-0730 is reserved for Physical Training (PT) and 0900-1700 for the regular duty day.

(2) Last Friday of the month duty hours are 0630-0730 for PT and 0900-1500 for the regular duty day IOT allow units to participate in "Courage Time."

(3) Units will not conduct weekend and/or holiday training without prior written approval from first General Officer in the Chain of Command. Approving authority for Corps Separate Brigades is the Corps DCG.

(4) For 11 ABN and 25 ID units, this guidance is subject to Senior Commander (SC) responsibilities, scheduling priorities, and mission requirements per unique geographic regions.

(5) FY 25 Christmas/New Year Schedule. The I Corps Christmas/New Year half days/minimum staffing days scheduled for FY 25 are 21 December 24 – 05 January 25. During half days units will conduct PT during normal (0630-0730) physical training hours. The duty day will be from 0900-1200. Day-on/Day-off alternating workdays are not permitted. Commanders will ensure all Soldiers are released and no meetings or formations occur after 1200 except for mission essential personnel.

UNCLASSIFIED

UNCLASSIFIED

(6) FY 25 DONSA Schedule

(a) DONSA in Conjunction with Federal holidays:

<u>FEDERAL HOLIDAY</u>	<u>DATE OF OBSERVATION</u>	<u>DONSA</u>
Columbus Day	14 OCT 24 (Monday)	11 OCT 24 (Friday)
Veterans' Day	11 NOV 24 (Monday)	08 NOV 24 (Friday)
Thanksgiving Day	28 NOV 24 (Thursday)	29 NOV 24 (Friday)
Christmas	25 DEC 24 (Wednesday)	26 DEC 24 (Thursday)
New Years' Day	01 JAN 25 (Wednesday)	02 JAN 25 (Thursday)
Martin Luther King Jr. Birthday	20 JAN 25 (Monday)	17 JAN 25 (Friday)
Presidents Day	17 FEB 25 (Monday)	14 FEB 25 (Friday)
Memorial Day	26 MAY 25 (Monday)	23 MAY 25 (Friday)
Juneteenth	19 JUNE 25 (Thursday)	20 JUNE 25 (Friday)
Independence Day	04 JUL 25 (Friday)	07 JUL 25 (Monday)
Labor Day	01 SEP 25 (Monday)	29 AUG 25 (Friday)

(b) The following are FY 25 DONSA in conjunction with a Federal Holiday.

- 18 APR 25 – 21 APR 25 (Easter Weekend)

(7) Opportunity Leave. The authorized opportunity leave windows are 21 Dec 24 – 05 Jan 25 and 23 JUN – 06 JUL 25. Units should plan their leave schedules around the identified leave windows in order to minimize the impacts of leave during unit training events.

4. SUSTAINMENT. N/A

5. COMMAND AND SIGNAL.

a. Expiration. 01OCT25.

b. Points of Contact. Mr. Christopher W. Little, I Corps, G3 TREX, (253)-477-1317 or christopher.w.little8.civ@mail.mil

ACKNOWLEDGE:

**BRUNSON
LTG**

**OFFICIAL:
BARBINA
G3**

UNCLASSIFIED