

# Armed Forces Day 2025 Vendor Application

Saturday 17 May 2025 (1100-1800)

1. Name of Business: \_\_\_\_\_ 2. Representative: \_\_\_\_\_  
3. Mailing Address: \_\_\_\_\_  
4. Phone Number: \_\_\_\_\_ 5. Alternative Number: \_\_\_\_\_  
6. Email Address: \_\_\_\_\_  
7. UEI Number: \_\_\_\_\_ (Please follow instructions on the "Vendor Information Sheet" attachment to SAM.GOV.)

**All spaces start at 10x10' with basic electrical (See #11.). Please select all that applies:**

8. Do you have a vendor truck or trailer? Yes \_\_\_\_\_ No \_\_\_\_\_ 9. What side is the serving window? Passenger \_\_\_\_\_ or Drivers \_\_\_\_\_  
Size to include tongue, serving window and awning: \_\_\_\_\_ L x \_\_\_\_\_ W  
10. Do you need water hooked up? Yes \_\_\_\_\_ No \_\_\_\_\_ 11. Do you have a BBQ? Yes \_\_\_\_\_ No \_\_\_\_\_  
11. Do you need electrical? Yes, 110/120 \_\_\_\_\_ Yes, 50 120/208 (Ca twist lock) \_\_\_\_\_ No \_\_\_\_\_  
How many outlets will you need? \_\_\_\_\_  
12. Do you need an access pass to base? Yes \_\_\_\_\_ No \_\_\_\_\_

**13 Are you a Registered JBLM Home Based Business? JBLM HBB will receive 50% off all vendor fees.** Yes \_\_\_\_\_ No \_\_\_\_\_

13. Fees:

- Space Starting at 10x10:		Line Total
_____ NON-FOOD VENDOR	\$125.00 (50% off for registered JBLM HBB)	_____
_____ FOOD VENDOR	\$200.00 (50% off for registered JBLM HBB)	_____
- Additional Footage:		
_____ NON-FOOD VENDOR (\$5/additional foot)	_____ ft x \$5.00	_____
_____ FOOD VENDOR (\$20/additional foot)	_____ ft x \$20.00	_____

**TOTAL PAYMENT:** \$ \_\_\_\_\_

**YOU ARE RESPONSIBLE FOR:**

- UEI Number to be established through SAM.GOV.
- Food booths must have a fire extinguisher with minimum rating of '2-A-10BC' capacity. This must be inspected and tagged within the past 12 months of the event. Trailers range hood and fire extinguishing system need to be inspected on an annual basis.
- Heavy duty electrical cords with sufficient outlets for your operation.
- JBLM Food Handler's certification or Sate/Co for ALL food booth personnel plus PIC ServSafe certificate or managers' certificate. Online JBLM food handler's class email us to register.
- Food Booth Liability Insurance certification naming IMCOM F&M Enterprise Fund are added as Additional Insured (under descript) GMWROE as JBLM (under certificate holder).

**\*\*\*PAYMENTS ARE NOT DUE UNTIL YOUR VENDOR APPLICATION IS APPROVED AND A CONTRACT IS ESTABLISHED. YOU WILL BE NOTIFIED IF YOUR BOOTH IS ACCEPTED AND WE WILL PROVIDE THE INFORMATION FOR PAYMENT.\*\*\***