

Senior Army Commander
I Corps, JBLM
BLDG 2025, Room 13
JBLM, WA 98433
25JAN23
23-174

OPORD 23-174 (I Corps FY 24 Training Holiday and Day of No Scheduled Activities (DONSA) Schedule)

REFERENCES:

- a. Army Regulation 600-8-10 Leaves and Passes

Time Zone Used Throughout the Order: Tango (T)

1. SITUATION. FY 24 Training Holiday / Day of No Scheduled Activities (DONSA) and Standard Duty Day guidelines for all I Corps MSCs and Separate Brigades.

2. MISSION. I Corps MSCs and Separate Brigades will follow the below Training Holiday and Day of No Scheduled Activities schedules as well as Standard Duty Day guidelines when planning and scheduling their FY 24 training.

3. EXECUTION.

a. **Concept of Operations.** I Corps units use the following information for planning unit Training Holidays and DONSA schedules for FY 24.

b. **Tasks to Units.** HHBN I Corps, 7 ID, 11 ABN, 25 ID, 593 ESC, 17 FA BDE, 555 EN BDE, 42 MP BDE, 201 EMIB, and 22 CSB.

(a) Adhere to the below published Standard Duty Day and Half Day / Minimum Staffing Schedule.

(b) Use the below published dates for all FY 24 Training Holidays and DONSA's.

c. Coordinating Instructions.

(1) Standard Duty Day. The Standard Duty Day for Joint Base Lewis McChord (JBLM) and Yakima for Monday through Friday are 0630-1700 (0630-0730 is reserved for Physical Training (PT) and 0900-1700 for the regular duty day). On the last Friday of the month, the Standard Duty Day is 0630-0730 for PT and 0900-1500 for the regular duty day IOT allow units to participate in "Courage Time." Units will not routinely conduct weekend and/or holiday training without prior written approval from first General Officer in the unit's chain of command. Approving authority for Corps enabling Brigades is the Corps DCG. For 11 ABN and 25 ID units, this guidance is subject to local Senior Commander (SC) responsibilities, scheduling priorities, and mission requirements per unique geographic regions.

(2) FY 24 Half Day/Minimum Staffing Schedule. The I Corps half days/minimum staffing days scheduled for FY 24 are 18 DEC 23 – 02 JAN 24. During half days, units will conduct PT during normal (0630-0730) physical training hours. The duty day will be from 0900-1200. Day-on/Day-off alternating workdays are not permitted. Commanders will ensure all Soldiers are released and no meetings or formations occur after 1200 except for mission essential personnel.

(3) FY 24 DONSA Schedule

(a) DONSA's in Conjunction with Federal holidays:

| <u>FEDERAL HOLIDAY</u> | <u>DATE OF OBSERVATION</u> | <u>DONSA</u> |
|---------------------------------|----------------------------|----------------------|
| Columbus Day | 09 OCT 23 (Monday) | 06 OCT 23 (Friday) |
| Veterans' Day | 10 NOV 23 (Friday) | 13 NOV 23 (Monday) |
| Thanksgiving Day | 23 NOV 23 (Thursday) | 24 NOV 23 (Friday) |
| Christmas | 25 DEC 23 (Monday) | 26 DEC 23 ((Tuesday) |
| New Years' Day | 01 JAN 24 (Monday) | 02 JAN 24 (Tuesday) |
| Martin Luther King Jr. Birthday | 15 JAN 24 (Monday) | 12 JAN 24 (Friday) |
| Presidents Day | 19 FEB 24 (Monday) | 16 FEB 24 (Friday) |
| Memorial Day | 27 MAY 24 (Monday) | 24 MAY 24 (Friday) |
| Juneteenth | 19 JUN 24 (Wednesday) | 21 JUN 24 (Friday) |
| Independence Day | 04 JUL 24 (Thursday) | 05 JUL 24 (Friday) |
| Labor Day | 02 SEP 24 (Monday) | 30 AUG 24 (Friday) |

(b) The following are FY 24 DONSA's not in conjunction with a Federal Holiday.

- 29 MAR 24 – 01 APR 24

(4) Block Leave. Units should plan their leave schedules around the below identified leave windows in order to minimize the impacts of leave during unit training events.

(a) FY 24 Block Leave Window

- 16 DEC 23 – 02 JAN 24
- 22 JUN 24 – 07 JUL 24

4. SUSTAINMENT. N/A

5. COMMAND AND SIGNAL.

a. Expiration. 01 OCT 24.

b. Points of Contact. Mr. Christopher W. Little, I Corps, G3 TREX, (253)-477-1317 or christopher.w.little8.civ@mail.mil

ACKNOWLEDGE:

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