



Emerald Expedition

Saturday, March 14 11:00 AM – 3:00 PM

9:00 AM Set-Up, 5:00 PM Clean-Up/Closing

American Lake Conference Center Lot

8085 Nco Beach Road, JBLM, WA 98438

Flea Market Application

**Applications with
Payment Due:**

February 28, 2026

Organization: _____ **Contact Name:** _____

Address: _____

Phone: _____ **Email:** _____

Standard Canopy Fees:

___ 10 x 10 Canopy **\$40**

___ 10 x 20 Canopy **\$60**

Home-Based Business Canopy (50% discount)

___ 10 x 10 Canopy **\$20**

___ 10 x 10 Canopy **\$30**

You must be a Military ID Card Holder/DoD to participate

Product Description:

Any Unique Requirements? Describe Here:

Rules

Equipment	Vendors must bring all their own equipment, including canopies, tables, and chairs. Canopies must be properly weighted. Power and water are not provided.
Liability	The event organizers are not responsible for any loss or damage to your products or property.
Refunds	If event is canceled, a refund will be issued. No refunds for personal reasons 2 weeks prior to event.
Exclusivity	While event staff try to avoid having too many vendors selling similar items, we do not guarantee exclusivity for any product.
Conduct	Vendors and their staff must be professional and courteous to everyone at the event.
Noise	Keep noise and music at a reasonable level to avoid disturbing others.
Boundaries	Remain within your designated booth space.
Staff	Ensure your booth is staffed at all times.
Cleanliness	Keep your vendor area clean and help keep the event grounds tidy.
Compliance	If you or your staff behave inappropriately or offensively, you will be asked to stop. Failure to do so will result in removal from the event without a refund.

Credit Card Payment: call Lani Neil 253.967.2085

**Check or Money Order pay to: IMWRF and Mail to: DFMWR Special Events Office,
Box 339500, MS 20, Joint Base Lewis-McChord, WA 98433**

Questions?

MWR Special Events

JBLMSpecialEvents@army.mil

Lani Neil, Special Events Coordinator 253.967.2085

Colin Brooks, Special Events Director 520.942.5816

PROPER Canopy Weights are REQUIRED

To prevent damage or injury caused from wind, it's crucial to anchor canopies securely with proper 20-pound weights (minimum) secured to each leg.



To prevent damage and injuries from wind, you must secure proper weights to each leg of your canopy immediately upon setup.

It is important to note the following:

- Hand-held weights and homemade weights that are not securely attached to each leg are not permitted.
- Ground stakes are not an acceptable substitute for canopy weights.

Failure to safely secure your canopy with appropriate weights will result in you being asked to take it down, and you may be required to leave the event.

You can find a variety of commercially made canopy weights at retailers such as Amazon, Walmart, Dick's Sporting Goods, Home Depot, and U-Line.

